

REFERENCE NUMBER: SPAPC.ERDF 001/2017

Restoration of St Paul's Anglican Pro-Cathedral

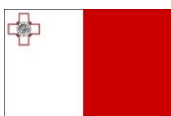
SERVICES OF PROJECT ADMINISTRATION, PROCUREMENT MANAGEMENT AND GRANT APPLICATION

CLARIFICATION NOTE 1

13th October 2017

To all prospective bidders

Here under please find a clarification which is construed to form an integral part of the Tender Document



Operational Programme I – European Structural and Investment Funds 2014-2020 "*Fostering a competitive and sustainable economy to meet our challenges*"
Project may be part-financed by the European Regional Development Fund
Co-financing rate: 80% European Union; 20% St Paul's Anglican Pro-Cathedral Funds



1. The Project is still under evaluation

QUESTION: Article 5.1: Please confirm whether the project in question has been approved under ERDF or still under evaluation/review by the MA.

CLARIFICATION: The project is still under evaluation.

2. Section 3 – Special Conditions

The following conditions are to be considered part of the Tender Document:

1. Notices and Written Communications

Unless otherwise agreed in writing, communication between the Contractor and the Contracting Organisation shall be between The project Leader on the part of the Contracting Authority, and the Project Administrator on the part of the Contractor. Communication shall be in English.

2. Intellectual and Industrial Property Rights

The intellectual property rights of all documentation of this project shall belong exclusively to the St Paul's Pro Cathedral.

3. Scope of the Services

The scope of the services is defined in the Terms of Reference

4. Payments and interest on late payment

This is a global-price contract.

The payments will be made according to the following schedule:

2018				2019				2020
Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1
12.5%	12.5%	12.5%	12.5%	12.5%	12.5%	12.5%	12.5%	12.5%

Payments will be effected within a maximum of 60 days, failing which the provisions of the Late Payments Directive will come into effect (30 days as per General Conditions).

3. Term of Contract

QUESTION: Section 01.6 of Section 4 – term of contract listed as 2.5 years – does this include both Phase 1 and Phase 2?

CLARIFICATION: Yes, the term of contract includes phase 1 and phase 2.

4. Phase 2 payment

QUESTION: Section 01.7 of Section 4 – When it comes to Phase 2, what happens if the project applied for under Phase 2 is not selected? Do we still get paid for the full amount quoted for phase 2? Tender does not specify.

CLARIFICATION:

The tender specifies clearly the budget for phase 1 and phase 2 separately. Should the project applied for phase 2 is not selected, the related work will obviously not come into force and hence no payments will be made. Should the application written be considered by the Managing Authority to be fully compliant but is not selected due to lack sufficient funds, the contracting organisation will pay the contractor up to Euro 2,500 including VAT to cover the application writing aspect. However, if the application written by the contractor is considered to be not-compliant by the Managing Authority on the basis of work carried out by the contractor no payment will be made.

5. Tender Price

QUESTION: if bidders who submit a tender price which exceeds the tender budget as estimated in Section 01.7 will be automatically disqualified, or whether estimate is simply there for reference.

CLARIFICATION: Bidders who exceed the budgets will need to be automatically disqualified.

6. Details of Bidder

Bidders are to submit the following details with their offer:

Name and surname of contact person	
ID card number	
Email of contact person	
Mobile of contact person	
Website	
VAT number	

Bidders are reminded that the deadline for submission is 31ST October 2017 at 10:30am.

All other tender documents, conditions and requirements, which are not superseded by this clarification, remain in place.